INTERNATIONAL CENTER FOR BIOSALINE AGRICULTURE

SOLAR POLE LIGHTS

Request for Proposals

RFP18-0015_IT Computers Acquisition 2018

Procurement Section
009714336110
Procurement@biosaline.org.ae

International Center for Biosaline Agriculture - ICBA is an international, non-profit organization that aims to strengthen agricultural productivity in marginal and saline environments through identifying, testing and facilitating access to sustainable solutions for food, nutrition and income security.
I. GENERAL INFORMATION

I.1 Purpose

The International Center for Biosaline Agriculture (ICBA) seeks written proposals from qualified vendors to supply Solar Pole Lights as specified in the scope below.

I.2 Instruction to Bidders

Bidders are requested to read the bidding documents carefully to be able to submit a responsive proposal. In submitting the proposal, bidders must respect all instructions, forms and specifications contained in this bidding document. Failure to submit a proposal containing all the required information and documentation within the deadline specified may lead to the rejection of the proposal.

I.3 Deadlines

<table>
<thead>
<tr>
<th>Deadline for requesting clarifications, meeting, site visit…</th>
<th>November 29, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline for submission of proposals</td>
<td>December 05, 2018</td>
</tr>
</tbody>
</table>

I.4 Submission of Proposals

Proposals must be submitted in sealed envelopes at ICBA reception or electronically through ICBA procurement portal: http://procurement.biosaline.org/

I.5 Proposal Contents

Proposal responses should include the following:

  a. The company valid trade license
  b. At least 3 Client references
  c. ISO certifications if any

I.6 Validity of Proposal

Proposals must remain valid and open for the acceptance of ICBA for 90 days from the RFP closing date. Proposals specifying a shorter acceptance period will be considered as non-responsive proposals.

I.7 Incomplete and Late Offers

Incomplete and late proposals will not be accepted. It is the bidder’s responsibility to ensure that the proposal is submitted complete, on time and in accordance with the RFP terms and conditions.

I.8 Inquiries

Bidders may submit questions in writing through e-mail to the following address and before the deadline stated in the table of tender deadlines:

Contact name: Ms. Imane Boujidane  
Head of Procurement & People Resources  
Tel. no.: 009714 3361155- Ext. 201  
Email: Procurement@biosaline.org.ae
Any clarification issued by ICBA will be communicated in writing to all the bidders before date stated in the table above. No further clarifications will be given after the stated date.
Note: Any clarification issued by ICBA will be communicated in writing to all the bidders & will be published on ICBA- Procurement website: www.procurement.biosaline.org
Any prospective bidders seeking to arrange individual meetings with ICBA or any of its employees concerning this contract during the bidding period may be excluded from the bidding process.

**I.9 Alteration of Proposals**

Bidders may alter their proposals by written notification prior to the deadline for submission of proposals stated in this RFP. No proposals may be altered after this deadline.

**I.10 Eligible Bidder**

Bidders considered eligible to submit proposals are defined as follows:

- Entity/organization that is legally registered to do business in UAE and can provide a valid certificate of legal registration/trade registration license.
- Bidder must have the technical and financial capacity to perform this Contract successfully.

**I.11 Costs for preparing proposals**

Under no circumstances will ICBA be liable for any costs incurred in connection to the preparation and submission of proposals even if ICBA decides to reject all the proposals or cancel the bid.

**I.12 Clarification**

During the evaluation process, ICBA may request additional information and samples from bidders if it is necessary for further clarifications in regard to the submitted proposal.

**I.13 Evaluation of proposals**

Each Proposal will first be examined to determine compliance with requirements identified in this RFP:

- Company Trade license
- Company References
- Company profile
- Compliance to the scope of work

Only compliant to the scope of work proposals will pass to the prices’ evaluation.

**I.14 Amendments**

During the proposal submission period, if ICBA decides to modify/change any requirement/s of the RFP, the modification/s shall be released through the issuance of an amendment to the RFP. Any amendment will be issued in writing and will be sent to all bidders.
I.15 Confidentiality

The entire evaluation procedure is confidential, and all proposals are for official use only and may be communicated neither to the bidders nor to any party other than ICBA.

I.16 Bid Cancellation

ICBA has the right at any stage in the bidding process to cancel the whole bid without the need to give a justified reason to any of the bidders. Bidders will be notified in writing of the cancellation.

I.17 Discussion/Negotiation

ICBA may initiate discussions should clarification or negotiation be necessary. Bidders should be prepared to provide qualified personnel to discuss technical and contractual aspects of the proposal.

I.18 Award Letter & Contract

ICBA reserves the option of contracting only for a portion of the specified project scope or of not awarding a contract to any bidder. Final approval to enter into a contract, the contract form and the scope of services to be provided pursuant to the contract, rests with ICBA. A contract may be awarded to more than one bidder based on the quality of the proposals and ICBA’s needs. Please note that an award letter is not a contract and can be withdrawn at ICBA sole discretion.

Bidder’s Failure to accept the award at the time of receiving notification from the bidder, ICBA has the right to award the contract to the next best bidder.

I.19 Bidder Responsibility

It is the responsibility of each bidder before submitting a proposal:

- To examine thoroughly the contract documents and other related data identified in the proposal documents.
- To consider federal and local laws and regulations that may affect costs, progress, performance or furnishing of the service.
- To promptly notify the Procurement Section of all conflicts, errors, ambiguities, or discrepancies in or between the contract documents and such other related documents.

I.20 Governing Law and Language

This bid is subject to and shall be construed according to the applicable laws and regulations of the United Arab Emirates. The bid documents and all notices pursuant to the provisions thereof shall be in English.
II. SCOPE OF WORK

Solar Street Light Specifications:

- Lamp Power: 50W
- Solar Panel
- Battery
- Luminous Flux: 7200lm
- Charge Controller
- 5 Years warranty for LED and Fixture Housing
- 3 Years warranty for Battery

Pole with light arm:

- Height: 6 Mtr
- 4” galvanized Pipe with Base Plate
- Epoxy Single Color Black
- Round Shape

Foundation:

Size: 600 X 600 X 800 MM

Concrete: SRC 370

Anchor Bolt Size: 600MM length x 20MM Dia.

Quantity:

45 units

Important notes:

Installation, testing and commissioning should be included in this job.

Maintenance on a call basis for 1 year is required.

1. Model Example:
III. Pricing

Proposers shall indicate the prices for all items in the table appended above,

Proposal prices are to be complete and include all costs related to the supply and delivery of the required order in accordance with the specifications. All Proposal prices shall be in AED.